



Waitematā
District Health Board
Best Care for Everyone



Dear colleagues and partners,

As of today, we have implemented a new system for community providers in the northern region to request Personal Protective Equipment (PPE). The process for General Practice remains the same. Below is information to assist you to request supplies.

We distribute PPE (Personal Protective Equipment) to organisations in the Northern Region only. If you are not part of the catchment for Northland, Waitematā, Auckland or Counties Manukau DHBs, do not complete the forms in the links below. Please source PPE from your local DHB or region.

Please follow the [Ministry's guidance on PPE use for your particular service type](#)

This is updated from time to time, so please check regularly to make sure you stay up to date on the latest guidance on appropriate use of PPE.

GP Practice

If you are a GP practice and require PPE, please provide your PPE status and current stock levels at the below website. <https://arcg.is/HSrGv>

Māori Health Providers, Aged Residential Care (ARC) or any other facility

If you are an Aged Residential Care (ARC) or other health related facility please complete your stocktake and request at the link below. Please ensure you read and follow the instructions provided on the website. Incomplete or incorrectly completed forms may result in a significant delay in the processing of your request. <https://arcg.is/1uLqTr>

Processing of requests

Stocktakes and PPE requests are monitored regularly and stock will be distributed accordingly. You do not need to update the stocktake until you are running low on particular item(s).

Please be considerate as supplies need to be shared across hundreds of organisations. We need to make sure everyone has enough supplies. Please do not request items unless they are needed. Please do not request items just to have on hand. Consider the supplies you require over the next week or two as opposed to placing a large order that will cover you for many months.

- We recommend 6 masks per staff member per 8 hour shift. There is no need to change masks between patients unless the mask becomes soiled or wet.
- If a patient is symptomatic, please put a mask on the patient. This will help to protect staff.
- Goggles can be disinfected and re-used. They are not disposable.

Please provide your full name, physical delivery address, an email and mobile contact number. If you have previously received PPE from us, please state so in the comments as this will speed up the process.

N95 masks are not routinely provided and must be clinically approved. Please specify the type of use and a clinician's name, mobile number and email address for us to contact regarding N95 masks.

We only provide N95 masks for aerosol-generating procedures, which include nebulized medication, endotracheal intubation, rapid sequencing intubation, bronchoscopy, tracheostomy, open suctioning of airway secretions, bilevel positive airway pressure (BiPAP) sputum induction and cardiopulmonary resuscitation.